

# SHORT TERM CAMPING & FACILITY RESERVATION FORM

for BSA Scouting Units, District, & Council Events at:

## CAMP ROYANEH

4600 Scanlon Rd. Cazadero, CA 95421

**NOTE:** Reservations are NOT SCHEDULED until you receive a confirmation email with receipt for payment of all fees. Shooting Range and Waterfront access requires submission of valid certifications listed at least 2 weeks prior to arrival date. Please **DO NOT** arrive at any GGAC Camp without your confirmation packet (fees subject to change without notice).

### RESERVATION PROCEDURES

1. UNIT LEADER/Event Chair fills out this APPLICATION completely (*use Adobe Reader to fill & save!*).
2. UNIT LEADER/Event Chair gathers copies of all required CERTIFICATIONS.
3. UNIT LEADER submits completed APPLICATION via email to [camping@ggacbsa.org](mailto:camping@ggacbsa.org) the PROGRAM REGISTRAR at the GGAC Outdoor Programs Department.
4. PROGRAM REGISTRAR will SCHEDULE reservation and send CONFIRMATION EMAIL with PAYMENT RECEIPT and all needed information to the Unit Leader and Camp Ranger.
5. UNIT LEADER/Event Chair follows CHECK-IN procedure with CAMP RANGER upon arrival with CONFIRMATION PACKET readily available if needed.
6. UNIT LEADERSHIP is responsible for supervision of all campers throughout duration of their stay.
7. UNIT LEADER/Event Chair follows CHECK-OUT procedure with CAMP RANGER prior to departure.

**RESERVATION/EVENT INFO** -- *all reservations begin 3:00pm on arrival date and end 3:00pm of departure date.*

Arrival/Start DATE: \_\_\_\_\_ Est. Attendance: \_\_\_\_\_ Youth (under 18)

Departure/End DATE: \_\_\_\_\_ \_\_\_\_\_ Adults (18+)

Unit Type: \_\_\_\_\_ Unit #: \_\_\_\_\_ GGAC Dist./Council: \_\_\_\_\_

If District or Council Event – Name of Event: \_\_\_\_\_

**UNIT CONTACT INFO** -- *for District or Council Events list the Camp Director/Event Chair & Registrar for the event*

Adult Leader in Camp: (*first and last name*)  
\_\_\_\_\_

Reservation Contact: (*first and last name*)  
\_\_\_\_\_

Unit Position: \_\_\_\_\_

Unit Position: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

email: \_\_\_\_\_

email: \_\_\_\_\_

Day Phone \_\_\_\_\_

Day Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

### CAMPSITE AND FACILITY REQUESTS ON PAGE 2

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# CAMP ROYANEH

**ENTIRE CAMP RENTAL** ..... \$1,300/day

**SLEEPING SITES & FACILITIES**

**CAMPING**

Campsite 1: \_\_\_\_\_

Alt. Campsite: \_\_\_\_\_

**NON-CAMPING (select all you'd like to reserve)**

Bunk House (4 max) ..... \$90

Health Lodge (6 max) ..... \$65

Staff Cabin 1 (8 max) ..... \$60

Staff Cabin 2 (8 max) ..... \$60

Staff Cabin 3 (8 max) ..... \$60

Thunderbird Inn (2 max/room) ..... \$25/room

\_\_\_\_\_ # of rooms requested (10 total available)

**RESOURCE & PROGRAM FACILITIES**

Dining Hall & Kitchen (350max) ..... \$300

Dining Hall (seating area only) ..... \$150

Kitchen Only ..... \$200

Amphitheater (space & fire pits only) ..... no charge

Chapel ..... no charge

Chief's Room ..... \$50

**SHOOTING RANGES**

AM 9:00am – 12 noon ..... \$50

PM 2:00pm – 5:00pm ..... \$50

FULL 9:00am – 5:00pm ..... \$80

Target Fees (list # of targets requested)

\_\_\_\_\_ BB Targets (5 shots per) ..... 25¢ ea

\_\_\_\_\_ Rifle Targets (5 shots per) ..... \$1 ea

\_\_\_\_\_ Clay Pigeons (1 shot per) ..... \$1 ea

**Archery (18+ RSO req'd)**

AM PM FULL

**Rifle/BB Gun (21+ RSO & NRA Instructor req'd)**

AM PM FULL

**Shotgun (21+ RSO & NRA Instructor req'd)**

AM PM FULL

**POOL** only available May 15 – October 1

(BSA Safe Swim Defense or Red Cross Water Safety Instructor cert. required)

AM sunrise – 1:00 pm ..... \$100

PM 1:00pm – sunset ..... \$100

FULL sunrise – sunset ..... \$150

**SHOOTING RANGES & WATERFRONT NOTE:** In order to access any Shooting Range or the Waterfront your Unit **MUST** submit all required certifications at least 2 weeks prior to your arrival at camp. If certifications are not received your reservation for those facilities will be cancelled.

**CLEANING/DAMAGE:** In the event damage to camp property has occurred or cleaning service is needed when your group departs. An invoice for those fees will be send to the Unit. Incurred fees are to be paid within 30 days.

**PAYMENT INFORMATION** Payments may also be submitted via phone to the GGAC Outdoor Program at: 510-577-9218

VISA Mastercard billing zip: \_\_\_\_\_

Card # \_\_\_\_\_ exp: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

RESERVATION FEE TOTALS		
Sleeping Site Fees	All Other Fees	TOTAL Fees Due

THIS SECTION FOR OFFICE USE ONLY

Date Rec'd	Fees Rec'd	Certs Rec'd	Scheduled	Confirm w/ Unit	Check-In	Check-Out